

## UNIVERSITY ACADEMY LONG SUTTON CAREERS PROGRAMME 2025-2026

### All Year Groups

Event	Info	Benchmarks	When
<b>National Careers Week:</b> form time programme and curriculum links	A golden thread of careers seen in lessons and tutor time	1,2,3,4,5	March
<b>National Apprenticeship Week programme:</b>	Deepening understanding of apprenticeships and alternative pathways	1,3,4,6,7	February
<b>Personal Careers Guidance</b>	Offered to all pupils. Priority appointments can be requested by parents, pupils and staff	8	Ongoing
<b>Linking Careers Learning to the Curriculum</b>	Embedded in the curriculum and seen in lessons	4	Ongoing
<b>Opportunities for a variety of assemblies/information sessions/workshops/mentoring throughout the academic year (virtual/online)</b>	Encounters with Further and Higher Education employers, employees and deepening understanding of pathways	1,2,4,5,7	Termly
<b>Careers events and opportunities</b>	Sent via email from the Careers Team to parents and pupils. These include webinars, virtual work experience opportunities and open days	2,3,5,6,7	When appropriate to all year groups
<b>Bi-annual Careers Fair</b>	All pupils will have the opportunity to visit the careers fair, this will include employers, apprenticeship and T Level providers, FE and HE providers	2,6 and 7	November

	Autumn Term	Spring Term	Summer Term	Benchmark(s)
Year 7	<p><b>Careers questionnaire:</b> All pupils will complete an online Skills Questionnaire which is published by the Careers and Enterprise Company. This will support with careers planning for the next academic year.</p> <p><b>Introduction to the Careers Team:</b> All pupils will be introduced to Mrs Gilman and will find out the Link Governor and Careers Lead. This will be completed during an assembly.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers and this will outline the introduction of the careers team and the careers plan for the year.</p>	<p><b>Careers Talks:</b> Pupils will receive at least one careers assembly presented by a local employer, local provider or University.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers with careers and labour market information plus details of activities for the term.</p>	<p><b>Careers questionnaire:</b> All pupils will complete an online Skills Questionnaire which is published by the Careers and Enterprise Company. This will support with careers planning for the next academic year.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers.</p>	<p><b>1,2,3,5,7</b></p> <p><b>2,3</b></p>

	<p><b>Careers Fair</b>                  Pupils, parents and carers will be given the opportunity to talk to a number of local providers and employers including FE and HE providers.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. These lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Drop in:</b> Mrs Gilman is available at lunchtime Monday, Wednesday and Thursday in the Careers Office for any careers related questions and support. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p>	<p><b>Super Learning Days:</b> Pupils will take part in one down day. During this day there will be a variety of careers workshops which will be presented by employers and employees. An example of one of these may be a creative workshop from Channel 4.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. These lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Drop in:</b> Mrs Gilman is available at lunchtime Monday, Wednesday and Thursday in the careers office for any questions that pupils may have with regard to careers. University Academy Holbeach will be present every fortnight in the library or a T Level and Apprenticeship drop-in</p>	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. These lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Drop in:</b> Mrs Gilman is available at lunchtime Monday, Wednesday and Thursday in the careers office for any questions that pupils may have with regard to careers. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p>	<p><b>2,3,5 and 7</b></p> <p><b>2 and 4</b></p> <p><b>2,3</b></p> <p><b>2,3,7,8</b></p>
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	<p><b>Unifrog: Year 7 pupils will be introduced to Unifrog and during tutor time given the opportunity</b></p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Christmas careers Newsletter to ask for their view of the careers provision in school.</p>	<p><b>Unifrog:</b> Year 7 pupils will be given an assembly and workshop during tutor time to enable them to access their Unifrog account.                  Parents will be given access to their own Unifrog accounts, a link will be sent out via email.</p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Spring Careers Newsletter to ask for their view of the careers provision in school.</p>	<p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information and record their careers journey.</p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Spring Careers Newsletter to ask for their view of the careers provision in school.</p>	<p><b>1,2,3,4,5,6 and 7</b></p> <p><b>1 and 3</b></p>
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<p><b>Year 8</b></p>	<p><b>Re-introduction to the Careers Team:</b> All pupils will be re-introduced to Mrs Gilman and the careers team, this will be completed during an assembly.</p> <p><b>Careers Article:</b> A careers newsletter will be sent out to parents and carers and this will outline the introduction of the careers team and the careers plans for the year.</p> <p><b>Careers Fair</b>                  Pupils, parents and carers will be given the opportunity to talk to a number of local providers and employers including FE and HE providers.</p>	<p><b>Career Talks –</b> Pupils will receive at least one careers assembly presented by a local employer, local provider or University.</p> <p><b>Careers Article:</b> A careers newsletter will be sent out to parents and carers with careers and labour market information plus details of activities for the term.</p> <p><b>Super Learning Day:</b> Pupils will take part in a collapsed timetable day. During this day there will be a variety of careers workshops which will be presented by employers and employees.</p>	<p><b>Career Questionnaire:</b> All pupils will complete an online Skills Questionnaire which is published by the Careers and Enterprise Company. This will support with careers planning for the academic year.                  All pupils will complete an online Skills Questionnaire which is published by the Careers and Enterprise Company. This will support with careers planning for the next academic year.</p> <p><b>Careers Article:</b> A careers newsletter will be sent out to parents and carers with careers information plus details of activities for the term.</p>	<p><b>1,2,3,5,7</b></p> <p><b>2,3</b></p> <p><b>2,3,5,7</b></p>
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	<p><b>RSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>Careers Drop in:</b> Mrs Gilman is available at lunchtime Monday, Wednesday and Thursday in the careers office for any questions that pupils may have with regard to careers. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog:</b> Pupils will receive an assembly and support to sign up for a Unifrog account</p> <p>Parents will be given access to their own Unifrog accounts, a link will be sent out via email.</p>	<p><b>RSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>Careers Drop in:</b> Mrs Gilman is available at lunchtime Monday, Wednesday and Thursday in the careers office for any questions that pupils may have with regard to careers. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information and recording their careers journey.</p>	<p><b>RSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>Careers Drop in:</b> Mrs Gilman is available at lunchtime Monday, Wednesday and Thursday in the careers office for any questions that pupils may have with regard to careers. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information and recording their careers journey</p>	<p><b>2,3</b></p> <p><b>2,4</b></p> <p><b>2,3,7,8</b></p> <p><b>1,2,3,4,5,6,7</b></p>
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	<p><b>Evaluation:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.                  Links sent to parents/carers via the Christmas newsletter to ask for their views of the careers provision in school.</p>	<p><b>Evaluation:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.                  Links sent to parents/carers via the Spring Careers Newsletter to ask for their view of the careers provision in school.</p>	<p><b>Evaluation:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.                  Links sent to parents/carers via the Summer Careers Newsletter to ask for their view of the careers provision in school.</p>	<p><b>1,3</b></p>
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<p><b>Year 9</b></p>	<p><b>Re-introduction to the Careers Team:</b> All Pupils will be re-introduced to Mrs Gilman and the careers team. This will be completed during an assembly.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers and this will outline the introduction of the careers team and the careers plan for the year.</p> <p><b>Careers Fair</b>                  Pupils, parents and carers will be given the opportunity to talk to a number of local providers and employers including FE and HE providers.</p>	<p><b>Career Talks:</b> Pupils will receive at least one careers assembly presented by an employer, local provider or University.</p> <p><b>Options Talks:</b> Pupils will receive an assembly fronted by Mrs Gilman about their options.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers to outline useful careers and labour market information plus details of the careers activities for the term.</p> <p><b>Super Learning Days:</b> Pupils will take part in one collapsed timetable day. During this day there will be a variety of careers workshops which will be presented by employers or a local organisation.</p>	<p><b>Careers questionnaire:</b> All pupils will complete an online Skills Questionnaire which is published by the Careers and Enterprise Company. This will support with careers planning for the academic year.</p> <p><b>Career Talks:</b> Pupils will receive at least one assembly presented by an employer local training provider or University.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers to outline useful careers and labour market information plus details of the careers activities for the term.</p>	<p><b>1,2,3,5 and 7</b></p> <p><b>2 and 3</b></p> <p><b>2,3,5 and 7</b></p>
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	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Drop in:</b> Pupils can speak to Mrs Gilman in the Careers Office during lunchtime. Mrs Gilman is also available during break and before and after school.</p> <p>University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog-</b> Pupils will receive an assembly and support to sign up a Unifrog account                  Parents will be given access to their own Unifrog accounts, a link will be sent out via email.</p>	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Drop in:</b> Pupils can speak to Mrs Gilman in the careers office during lunchtime Monday, Wednesday and Thursday. Mrs Gilman is also available during break and before and after school.</p> <p>University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Options Evening:</b> Mrs Gilman will be available during Options Evening for pupils and their parents/carers to seek careers information and advice.</p> <p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information and recording their careers journey.</p>	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Drop in:</b> Pupils can speak to Mrs Gilman in the careers office during lunchtime Monday, Wednesday and Thursday. Mrs Gilman is also available during break and before and after school.</p> <p>University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information and recording their careers journey.</p>	<p><b>2 and 4</b></p> <p><b>2 and 3</b></p> <p><b>2,3,7 and 8</b></p> <p><b>2 and 3</b></p> <p><b>1,2,3,4,5,6 and 7</b></p>
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	<p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Christmas newsletter to ask for their views of the careers provision in school.</p>	<p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Spring newsletter to ask for their views of the careers provision in school.</p>	<p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Summer newsletter to ask for their views of the careers provision in school.</p>	<p><b>1 and 3</b></p>
<p><b>Year 10</b></p>	<p><b>Re-introduction to the Careers Team:</b> All pupils will be re-introduced to Mrs Gilman and the Careers Team, this will be completed during an assembly.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers and this will outline the introduction of the careers team and the careers plan for the year.</p>	<p><b>Career Talks:</b> Pupils will receive at least one careers assembly presented by a local employer or provider.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers with careers and labour market information plus details of careers activities for the term.</p>	<p><b>Careers Questionnaire:</b> All pupils will complete an online Skills Questionnaire which is published by the Careers and Enterprise Company. This will support with careers planning for the next academic year.</p> <p><b>Careers article:</b> A careers newsletter will be sent out to parents and carers with careers and labour market information plus details of careers activities for the term.</p>	<p><b>1,2,3,5,7</b></p> <p><b>2,3</b></p>

	<p><b>Careers Fair</b>                  Pupils, parents and carers will be given the opportunity to talk to a number of local providers and employers including FE and HE providers.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p>	<p><b>Super Learning Days:</b> Pupils will take part in a collapsed timetable day. During this day there will be a variety of careers workshops which will be presented by employers and external companies. One of the workshops will involve Interview skills which will be led by The Department of Work and Pensions.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p>	<p><b>Super Learning Day:</b> Pupils will take part in a collapsed timetable day, there will be a variety of employers and local training providers to offer workshops for pupils. This will include choosing Post 16 options workshops.</p> <p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p>	<p><b>2,3,5,7</b></p> <p><b>2,4</b></p> <p><b>2,3</b></p>
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	<p><b>Introduction to Work Experience:</b>                  This will be an assembly which will be presented by Mrs Gilman.</p> <p><b>Careers and Work Experience drop ins:</b> Mrs Gilman is available Monday-Thursday in the Careers Office for any questions that pupils have with regard to careers and work experience.</p> <p>University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p>	<p><b>Work Experience:</b> Before heading out on work experience, pupils will receive a Health and Safety talk from Mrs Gilman and information which will support them with their placements. Pupils will be issued with a work experience journal that will need to be taken with them on placement. On return from work experience, pupils will receive a de-brief and be asked to complete an evaluation.</p> <p><b>Careers and Work Experience drop ins:</b> Mrs Gilman is available Monday, Wednesday and Thursday in the careers office for any questions which pupils may have with regard to careers and work experience.</p> <p>University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p>	<p><b>Careers and Work Experience:</b> Pupils will continue to develop on the skills that they have developed from work experience.</p> <p><b>Careers drop-ins:</b> Mrs Gilman is available Monday, Wednesday and Thursday for in the careers office for any questions which pupils may have with regard to their careers and Post 16 options.</p> <p>University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>College taster day:</b> Pupils will be given the opportunity to attend a local college to try out a course of their choice.</p>	<p><b>2,3,6</b></p> <p><b>2,3,8</b></p> <p><b>2, 4,5 and 7</b></p>
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	<p><b>Unifrog-</b> Pupils will receive an assembly and support to sign up a Unifrog account. Parents will be given access to their own Unifrog accounts, a link will be sent out via email.</p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Christmas newsletter to ask for their views of the careers provision in school.</p> <p><b>Folders:</b> All pupils will be reminded about their Record of Achievement folder for their careers activities undertaken in and out of school. Pupils will be signposted to the careers library in school and information of how and where to access Mrs Gilman for careers information advice and guidance.</p>	<p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information, write their CV and recording their careers journey.</p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Spring newsletter to ask for their views of the careers provision in school.</p>	<p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information, write their CV and recording their careers journey.</p> <p><b>Evaluation of careers:</b> Evaluation of careers: Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Summer newsletter to ask for their views of the careers provision in school.</p>	<p><b>1,2,3,2,5,6 and 7</b></p> <p><b>1,3</b></p> <p><b>3</b></p>
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<p><b>Year 11</b></p>	<p><b>Re-introduction to the Careers Team:</b> All pupils will be re-introduced to Mrs Gilman and the Careers Team. This will be completed during an assembly.</p> <p><b>Post 16 assemblies:</b> This will involve a number of local 6th Form providers, Colleges and Apprenticeship services.</p> <p><b>Careers Article:</b> A careers newsletter will be sent out to parents and carers and this will outline the introduction of the careers team and the careers plan for the year.</p> <p><b>Information for parents/carers:</b> Mrs Gilman will front two virtual talks for parents/carers about Post 16 options. There will also be a virtual apprenticeship talk from UAH.</p> <p><b>Careers Fair</b>                  Pupils, parents and carers will be given the opportunity to talk to a number of local providers and employers including FE and HE providers.</p>	<p><b>Career Talks:</b> Pupils will receive at least one careers assembly presented by an employer, local provider or University.</p> <p><b>Careers Article:</b> A careers newsletter will be sent out to parents and carers with careers and labour market information plus details of careers activities for the term.</p> <p><b>Super Learning Day:</b> Pupils will take part in a study skills session which will be run by Made Training. There will also be the opportunity to continue to work with LincHigher.</p>	<p><b>Careers Article:</b> A careers newsletter will be sent out to parents. Mrs Gilman will be on hand during and after the summer term for pupils from Year 11 to email, phone or come into school for an appointment.</p>	<p><b>1,2,3,5,7</b></p> <p><b>2,3</b></p> <p><b>2,3 and 5</b></p> <p><b>2,3,5,7,</b></p>
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	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers, this will be fronted by The National Citizens Service</p> <p><b>Careers Guidance Appointments:</b> Every pupil will receive at least one to one personal guidance appointment with Mrs Gilman.</p> <p><b>Drop in Sessions:</b> With Mrs Gilman break, lunch or after school Monday-Friday in the careers office. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog-</b> Pupils will receive an assembly and support to sign up a Unifrog account. Parents will be given access to their own Unifrog accounts, a link will be sent out via email.</p>	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Guidance follow up appointments:</b> For pupils who need additional support there will be the opportunity for a follow up with Mrs Gilman.</p> <p><b>Drop in Sessions:</b> With Mrs Gilman break, lunch or after school Monday-Friday in the Careers Office. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in.</p> <p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information, write their CV and recording their careers journey.</p>	<p><b>Curriculum subjects:</b> In all subject areas, pupils will be informed by their subject teachers of how their subject relates to careers and the skills that pupils gain from studying that subject.</p> <p><b>PSHE:</b> Pupils will participate in these lessons once a week. The lessons will help pupils to develop their personal and social development and will include careers.</p> <p><b>Careers Guidance follow up appointments:</b> For pupils who need additional support there will be the opportunity for a follow up with Mrs Gilman.</p> <p><b>Drop in Sessions:</b> With Mrs Gilman break, lunch or after school Monday-Friday in the Careers Office. University Academy Holbeach will be present every fortnight in the library for a T Level and Apprenticeship drop-in</p> <p><b>Unifrog:</b> Pupils will continue to use Unifrog during form times to support them with labour market information, write their CV and recording their careers journey.</p>	<p><b>2,4</b></p> <p><b>2,3</b></p> <p><b>8</b></p> <p><b>2,3,8</b></p> <p><b>1,2,3,4,5,6,7</b></p>
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	<p><b>Folders:</b> All pupils will be reminded about their Record of Achievement folder for their careers activities undertaken in and out of school. Pupils will be signposted to the careers library in school and information of how and where to access Mrs Gilman for careers information advice and guidance.</p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Christmas newsletter to ask for their views of the careers provision in school.</p>	<p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Spring newsletter to ask for their views of the careers provision in school.</p>	<p><b>GCSE results day:</b> Mrs Gilman will be present in school for pupils who need support on the day. For any pupils who need support after collecting their GCSE results Mrs Gilman can be contacted via email.</p> <p><b>Evaluation of careers:</b> Throughout the year pupils will be encouraged to use Unifrog to evaluate careers activities in school.</p> <p>Links sent to parents/carers via the Summer newsletter to ask for their views of the careers provision in school.</p>	<p><b>2 and 8</b></p> <p><b>3</b></p> <p><b>1,3</b></p>
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