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Re: Year 6 Induction Days and Evening

Dear Parents/Carers of STUDENT NAME,

I would like to take this opportunity to invite STUDENT NAME to the University Academy Long Sutton's Year 6 Induction Days on Monday 29th and Tuesday 30th June. As parents or carers you are invited to the Year 6 Induction Evening on Thursday 25th June. These events have been specially designed to provide you and the pupils with an opportunity to get to know the new school building and some of our staff including Mr Sher Alam the newly appointed Principal of UALS who will take his post on 1 September 2026. The Senior Leadership Team, the SENCO, Learning Coordinator and STUDENT NAME's Year 7 Form Tutor.

Induction Parents' Evening, Thursday 25th June

The evening is designed for parents/carers only, enabling you to gain key information and start to develop a positive relationship with STUDENT NAME's Form Tutor and Senior Academy Staff. Mr Horspool from Design and Embroidery will be there on the night to answer questions regarding uniform; unfortunately, you will not be able to purchase uniform on the night. **Children are not invited to attend the evening.**

We recommend making an appointment for your uniform with Mr Horspool as soon as possible. Mr Horspool will be available at the school for fitting sessions Monday 29th and Tuesday 30th June from 3.30pm – 6.00pm. You will be able to pay by cash or card. Please place orders before the end of July.

The evening will commence with a presentation from myself at 6.00pm in the Main Hall. There will be an opportunity to meet the form tutors ending with an opportunity to ask questions in the social area. The evening is expected to finish at 7.30pm.

I feel that it is vital that your child attends the Induction Days and you, as parents/carers attend the Induction Evening, ensuring the best possible start to secondary education in September. I would request that all admission and Home-Academy agreement forms are completed and returned directly to the Academy on or before the 26th June. This will ensure that all of your child's data is correct and available for the start of the new academic year.

A representative from UALS will contact your child's primary school before the Induction Days to explain the transition process and answer any questions they may have.

Pupil Induction Days, Monday 29th and Tuesday 30th June

STUDENT NAME will need to be in the Academy by 8.45am and will finish at 3.20pm. Pupils will need to attend wearing their primary school uniform and trainers for practical activities. The pupils will need to bring a pen and pencil with them to take part in activities. The pupils will need to bring a packed lunch and drink.

We now use a cashless system so food cannot be purchased on the day. Free school meals pupils need to request a lunch from their primary school as they will not be provided by UALS until September.

The Induction Days will be split into three main parts. On arrival the pupils will have a chance to meet some of the senior staff. For the rest of the morning the pupils will then be able to find out more about the Academy, meet their form tutor and attend a variety of sample lessons. After lunch, the pupils will take part in exciting activities.

The days are designed to give the pupils and you a better insight into what type of activities they will be doing when they join UALS in the new academic year, making the transition from primary to secondary a little smoother.

The pupils can use the transport to the Academy that they will be using in September returning home using the same transport. This means that if they are planning to use the college bus service in September this will be allowed for this day. If you wish, you can bring them by car to college on this day, but we would recommend using the Academy buses or walking to school wherever possible.

It is vital that you complete the attached reply slip below informing us of the bus they plan to use on induction days so we can notify the travel companies of expected numbers. Without this confirmation your child may not travel to the Academy on the bus that day. For times and pick up points, please refer to the Bus Leaflet enclosed.

If you have any questions regarding the induction process, or any other matter, please do not hesitate to contact Mrs Wilkins Transition Coordinator at the Academy who will be happy to help. The welcome letter, our first communication with you, referred to our Primary Transition page which can be found on our website <https://www.uals.org.uk/> as your reference for information.

Yours faithfully



Mr S Gilman
Acting Head

Transport requirement slip for induction days only

Please return this slip to the Academy main reception for the attention of Miss Spiller by 12th June.

Pupil Name..... Primary School.....

Bus contract or service number..... Operator.....

Signed.....

Please note, fares will be charged for pupils who will travel on 505 and S132S. (The timetable is correct at printing. The organisation that will send you bus pass for September should send you an up to date timetable as well).